

CERTIFICATE FOR ORDER

THE STATE OF TEXAS §

COUNTY OF COLLIN §

COLLIN COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3 §

We, the undersigned officers of the Board of Directors (the "Board") of Collin County Water Control and Improvement District No. 3 (the "District"), hereby certify as follows:

1. The Board convened in special session, open to the public, on the 11th day of November, 2025, at a designated meeting place outside the District, and the roll was called of the members of the Board, to-wit:

Tommy Thomas	President
Mike Reynolds	Vice President
Traci Miller	Secretary/Treasurer
Gary Moore	Assistant Secretary
Ron Dawes	Assistant Secretary

All members of the Board were present, except: _____, thus constituting a quorum. Whereupon, among other business, the following was transacted at such meeting:

ORDER ADOPTING SIDEWALK POLICY

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and, after due discussion, such motion, carrying with it the adoption of said Order, prevailed and carried by the following vote:

AYES: All Present

NOES: None

2. A true, full, and correct copy of the aforesaid Order adopted at the meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Order has been duly recorded in said Board's minutes of such meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such meeting pertaining to the adoption of such Order; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance of the time, place, and purpose of such meeting and that such Order would be introduced and considered for adoption at such meeting and each of such officers and members consented, in advance, to the holding of such meeting for such purpose; such meeting was open to the public, as required by law, and public notice of the time, place and purpose of such meeting was given as required by V.T.C.A., Government Code, Chapter 551, as amended.

SIGNED AND SEALED the 11th day of November, 2025.

Secretary, Board of Directors

President, Board of Directors

(DISTRICT SEAL)

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ORDER ADOPTING SIDEWALK POLICY

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WHEREAS, Collin County Water Control and Improvement District No. 3 (the "District") is a conservation and reclamation district and political subdivision of the State of Texas existing and created to operate pursuant to the provisions of Article XVI, Section 59, of the Texas Constitution and Chapters 49 and 51 of the Texas Water Code; and

WHEREAS, the District assumed the rights, authority, privileges, and functions of a road district operating under Article III, Section 52(b)(3), of the Texas Constitution, Chapter 257, Transportation Code, and other general laws of this state relating to road districts pursuant to and in accordance with Senate Bill 1852 (codified at Chapter 9043, Texas Special District Local Laws Code), 83rd Texas Legislature, Regular Session, effective June 14, 2013; and

WHEREAS, the District is empowered, among other things, to purchase, construct, operate and maintain all works, improvements, facilities and plants necessary for the supply and distribution of water; the collection, transportation, and treatment of wastewater; the control and diversion of storm water; and the construction, operation and maintenance of the macadamized, graveled or paved roads and turnpikes; and

WHEREAS, pursuant to Section 51.122 Texas Water Code, the District may adopt and enforce reasonable rules and regulations to regulate privileges on any land or any easement owned or controlled by the District; and

WHEREAS, the Board of Directors of the District (the "Board") finds that a uniform procedure for facilitating sidewalk repairs will promote public safety, maintain construction quality, and ensure consistency of materials and standards within the District, while allowing residents to fulfill their individual sidewalk maintenance responsibilities;

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF COLLIN COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 3 THAT:

Section 1: The Board hereby adopts a policy (the "Sidewalk Repair Policy") under which District residents may submit to the District's General Manager (the "General Manager") a Sidewalk Repair Form, attached hereto as Exhibit "A", requesting participation in the District's sidewalk repair coordination program. Completed Sidewalk Repair Forms shall be mailed to:

Section 2: Upon receipt of a completed Sidewalk Repair Form, the General Manager or his designee shall: (a) conduct a site assessment visit to verify the condition and eligibility of the requested repair; (b) maintain a list of approved repair requests to be grouped for scheduling and cost-efficiency; and (c) periodically solicit bids or proposals from qualified third-party contractors to perform sidewalk repairs within the District.

Section 3: District residents shall remain responsible for the maintenance and repair of sidewalks adjacent to their property and shall bear the full cost of any approved repair. To reduce individual costs, the District may aggregate multiple approved repair requests and secure bulk pricing from third-party contractors. The General Manager shall provide each participating resident with a written cost estimate prior to work and an invoice upon completion. Residents shall remit payment to the District within thirty (30) days of receiving notice of completion.

Section 4: This order shall take effect immediately upon adoption and shall remain in effect until amended or repealed by the Board.

[EXECUTION PAGE FOLLOWS]

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PASSED, ADOPTED AND ORDERED this 11th day of November, 2025.

President, Board of Directors

ATTEST:

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Secretary, Board of Directors

(DISTRICT SEAL)

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EXHIBIT “A”

Sidewalk Repair Form

Sidewalk Repair Form

Date	Property Owners Name	
Address		
City	State	Zip
Phone	Email	

Please note your contact preference ☐ Email ☐ Mail

Address of Sidewalk Repair		
Summary of Repair Request		
Property Owners Signature	Printed Name	Date
Directors Signature	Printed Name	Date

